

# Extension of Candidature Application Process

#### RESEARCH & POSTGRADUATE STUDY UNIT CENTRE FOR MATHEMATICAL SCIENCES

## **1. STUDENT**

• Apply for extension via online in the E-community system.

\*An application for extension must be made one semester prior to the expiration date of a student's candidature.

E-community > Postgraduate Student > e-Form > Extension of Candidature

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#### **2. SUPERVISOR**

- Supervisor will receive notification e-mail from IPS for the verification required for Student's Application Form : Extension of Candidature.
- Verify the application of extension of candidature status in E-community with justification.

E-community > Student Management > Postgraduate Student > e-Form > Extension of Candidature

### **3. FACULTY**

- Verification by the Deputy Dean (Research & Postgraduate Studies).
- Approval by the Dean.
- Notification in MF.
- Notification in MPSU Meeting (BoE Report).

E-community > Student Management > IPS Online V2 > e-Form > Extension of Candidature



4. IPS

• Approval notification by IPS (official letter/ email).



\*MF - Mesyuarat Fakulti



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