

# Notice of Submission

## RESEARCH & POSTGRADUATE STUDY UNIT CENTRE FOR MATHEMATICAL SCIENCES

### 1. STUDENT



- Apply for the Notice of Submission (NOS) through the student's e-community as early as **6 months before** the end date of the **minimum candidature period**.

- Fill in the required information in Section A of UMP (PSM) PV-00 and email the form to supervisor for the verification.

E-community > Postgraduate Student > Thesis > Thesis Submission > Apply

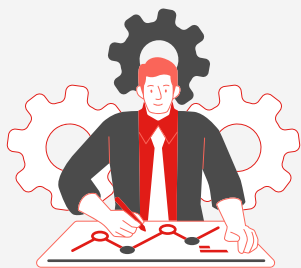


### 2. SUPERVISOR

- Nominate five (5) internal examiners & five (5) external examiners in the supervisor's e-community.

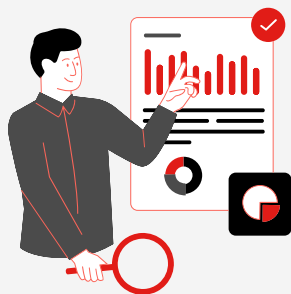
- Verification of the Notice of Submission (NOS) and draft thesis to faculty through supervisor's e-community.
- Fill in the required information in Section B of UMP (PSM) PV-00 and email the form to the student for the submission to the faculty.

E-community > Student Management > IPS > Postgraduate Supervision > Examination > Examiner Appointment



### 3. STUDENT

- E-mail UMP (PSM) PV-00 and softcopy of the thesis to [postgraduate.psm@umpsa.edu.my](mailto:postgraduate.psm@umpsa.edu.my) and cc to the supervisor.



### 4. FACULTY

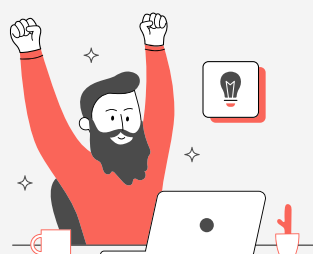
- JPSF Meeting for the endorsement of the proposed examiners.
- MF meeting for the approval of the proposed examiners.

- Verification by Deputy Dean (Research & Postgraduate Studies in IPS Online V2.
  - Pre-VIVA arrangement.
- \*JPSF - Jawatankuasa Penyelidikan & Siswazah Fakulti  
\*MF - Mesyuarat Fakulti



### 4. EXAMINERS

- Pre-VIVA Evaluation.
- Internal examiners key in the marks in the IPS Online system.



### 5. CHAIRMAN

- Result announcement by the chairman.